## UNITED STATES DISTRICT COURT

for the					
District of					
Plaintiff(s) V.  Defendant(s)	) ) ) ) ) Civil Action No. ) ) ) ) ) IN A CIVIL ACTION				
SUMMONS IN A CIVIL ACTION					
To: (Defendant's name and address)					
A lawsuit has been filed against you.  Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:					
If you fail to respond, judgment by default will You also must file your answer or motion with the court					
	CLERK OF COURT				
Date:					

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nat	me of individual and title, if any	)		
was red	ceived by me on (date)		<u> </u>		
	☐ I personally served	I the summons on the indiv	ridual at (place)		
	T ,		on (date)		
	☐ I left the summons at the individual's residence or usual place of abode with (name)				
	, a person of suitable age and discretion who resides there,				
	on (date), and mailed a copy to the individual's last known address; or				
	☐ I served the summe	ons on (name of individual)		, who is	
	designated by law to accept service of process on behalf of (name of organization)				
			on (date)	; or	
	☐ I returned the sum	mons unexecuted because		; or	
	☐ Other (specify):				
	My fees are \$	for travel and \$	for services, for a total of \$	·	
	I declare under penalty of perjury that this information is true.				
Date:		_			
			Server's signature		
			Printed name and title		
		_	Server's address		

Additional information regarding attempted service, etc: